



## **NEW JERSEY LEAGUE FOR NURSING (NJLN) CALL FOR NOMINATIONS**

### **2022 NJLN Board of Directors and Nomination Committee Available Positions**

The New Jersey League for Nursing (NJLN) is seeking nominations for the term beginning March 31, 2022 for the following positions:

- **Officer**
  - **President-Elect**
  - **Treasurer**
- **Board of Directors**
  - **Four (4) Positions**
- **Nomination Committee**
  - **Four (4) Positions**

If you are interested in a position, please provide the following information via e-mail: [submit@njln.org](mailto:submit@njln.org) no later than Monday, November 1, 2021

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### **POSITION DETAILS, DESCRIPTION, ELIGIBILITY AND HOW TO SUBMIT**

- The President-Elect position is a 2-year term through 2024, then will succeed the President for a 2-year term through 2026, as President.
- The NJLN Treasurer position is a 3-year term through 2025.
- The NJLN Board of Directors position is a 3-year term through March 2025.
- The Nomination Committee position is a 1-year term through March 2023.
- Upon submission of interest, the potential candidate will be contacted by the NJLN Nomination Committee.
- The qualified slate of nominated candidates will be presented to the NJLN membership in good standing for the 2022 election. The election will be conducted through an electronic ballot where the results will to be announced at the Annual NJLN Business Meeting on March 31, 2022, during the 2022 NJLN Convention at Harrah's Resort in Atlantic City, New Jersey.

## DESCRIPTION OF POSITIONS PER THE NJLN BYLAWS:

### **NJLN Officer Positions**

**President-Elect:** The President-Elect shall perform the duties of the President during the President's absence or inability to act, and shall perform such other duties as are incident to the office of the President-Elect or that may be assigned by the Board or these bylaws. The President-Elect shall chair the Strategic Planning Committee.

**Term** – A President-Elect shall be elected to serve for a term of two (2) years following the close of the annual meeting, and shall then succeed to the Presidency for a term of two years.

**Treasurer:** The Treasurer shall have the custody of all funds and securities of the Constituent League. The Treasurer shall be bonded in such amounts as determined by the Board upon recommendations of the Finance Committee. The Treasurer may endorse, for collection on behalf of the Constituent League, checks, notes, and other orders or obligations for the payment of money. The Treasurer shall have general responsibility for seeing that funds of the Constituent League are deposited to its credit in such banks as the Board may designate. The Treasurer shall see that only such bills as have been approved or otherwise authorized by the Board or designee are paid. The Treasurer shall see that full and accurate accounts are kept and audited annually by an internal auditing committee or by a certified public accountant and shall make a financial report to the Board at the regular meetings and to the membership at the annual meeting. The Treasurer shall perform such other duties as may be assigned by the Board.

**Term** – The Treasurer shall be elected to serve for a term of three (3) years following the close of the annual meeting. No person shall be elected to serve for more than two consecutive terms in the office of Treasurer.

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### **NJLN Board of Directors Position**

**Description and Duties** – All the powers of the Constituent League are vested in and shall be exercised by the Board unless otherwise prescribed by statute or the bylaws. The Board shall oversee and direct all the affairs of the Constituent League. They shall employ officers, managers, agents and employees, as applicable, and confer upon those duties and powers that they deem advisable. Each Board of Director member will be required to attend Regular and Special Meetings. A minimum of two regular meetings of the Board shall be held each year, and Special meetings of the Board shall be called by the Secretary at the written request of the President or of a quorum of the Board specifying the purpose of such meeting.

**Term** – Board of Directors shall be elected for a three (3) year term following the close of the annual meeting. The Board of Director position may serve for two (2) consecutive terms if elected by the voting membership.

## DESCRIPTION OF POSITIONS PER THE NJLN BYLAWS:

### **NJLN Nomination Committee Position**

**Description and Duties:** The Nominations Committee shall consist of five members, which shall include four individual members of the Constituent League elected at the annual meeting and one Director appointed by the Board. The members of the Nominations Committee shall serve one-year terms. The Director appointed by the Board shall chair the Nominations Committee.

This committee shall be advisory to the Board on all matters relating to Board development. The committee shall prepare and present a report to the Secretary on such date as the Board may approve. The report shall set forth a slate of candidates, consisting of at least two candidates for each position eligible for election at the upcoming annual meeting and shall set forth the procedures followed by the committee. The committee shall solicit nominations for all officers, member directors, and members of the subsequent year's Nominations Committee that are eligible for election at the upcoming annual meeting. The committee shall seek nominations from individual members, and individual self-nomination for individuals having knowledge of Board operations and an understanding of competencies required. The slate shall contain candidates who are individual members in the Constituent League reflecting the broad membership of the Constituent League. Members of the Nominations Committee are not eligible for election to any position with the Constituent League during their term on the Nominations Committee. Upon approval by the Board of the procedures followed by the committee, the slate shall be published and set forth in the ballots to be submitted to the members of the Constituent League for voting.

**Term** – Nomination Committee shall be elected for one (1) year term following the close of the annual meeting. The Nomination Committee position may serve for two (2) consecutive terms if elected by the voting membership.

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### **ELIGIBILITY:**

Any individual who is a current member of the NJLN may be nominated to be considered to run for an elected position, per the bylaws.

### **NOMINATION AND ELECTION PROCESS:**

1. Interested parties should notify the NJLN Nomination Committee of their interest no later than **Monday, November 1, 2021.**
2. The NJLN Nomination Committee will review each candidate for their eligibility.
3. The committee will review the candidates for applicable experience, leadership, and other desired attributes, and make the selection based on the most qualified candidates to be on the ballot. Candidates not selected will be notified.
4. Voting will be conducted electronically, and all votes must be cast by **Friday, March 19, 2022 at 11:59 pm.**
5. **The results will be tallied and announced to the membership during the 2022 Annual Business Meeting on Thursday, March 31, 2022 at the 2022 NJLN Convention held in Atlantic City, NJ.**

## HOW TO NOMINATE:

If you are interested in submitting a nomination for a position, please provide the following information via email to [submit@njln.org](mailto:submit@njln.org)

1. Nominee Contact information: Name, email, and phone number
2. Interested Position: Officer, Board of Directors, Nomination Committee
3. Include a Short Biography Summary and Resume
4. Person submitting Nomination – Self, or if you are nominating another individual, please provide your name and contact information, and indicate if they are aware that they have been nominated
5. Email Submission to: [submit@njln.org](mailto:submit@njln.org), no later than Monday, November 1, 2021.

If you have further questions, please contact the NJLN Nomination Committee: [info@njln.org](mailto:info@njln.org), or Call the NJLN Office: 908-789-3398.

